



BY GREAT DAY IMPROVEMENTS, LLC



YOUR GUIDE TO  
**SUNROOM**  
CONSTRUCTION

Visit [patioenclosures.com](http://patioenclosures.com)



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Questions? Call us at **800-230-8301.**

# Congratulations

You have just made one of the best investments for your home, a Patio Enclosures® sunroom.

This booklet contains valuable information on the processes involved in the design, manufacture and installation of your sunroom. Please contact your local office if you have any questions not addressed here. We are always glad to hear from you.

## Measuring your sunroom

A field representative will visit your home and take a series of measurements to determine the materials required to manufacture your sunroom.

You do not need to be home for the measurement. The representative will leave a door hanger to let you know your site has been measured.

Did you know that our sunrooms are custom manufactured to within 1/8 inch of your specifications?

## Building permits

Every community handles the building permit process differently. Whether we obtain the permit or help you get the permit yourself, please remember we have no control over local zoning requirements, building codes, regulations, waiting periods or variances. We will do our best to help cut through any red tape.

If you choose to get the permit yourself, please be sure to contact your local Patio Enclosures® office immediately after your permit has been issued. If we obtain the building permit, the operations administrator at your local office will contact you when your permit arrives. We will bill you directly for the permit. Materials for your sunroom will be ordered when your permit has been obtained.





## Site preparation

We prepare the site for your new sunroom before your installation begins. So, please expect a period of time between the concrete work, carpentry work, and electrical and building inspections.

If you are doing your own site preparation, such as cement and/or carpentry work, please remember we cannot begin our part in the process until your site work and building

inspections are complete. We must take final measurements of the site in order to process your order correctly. If you have any problems or questions, please let us know.

## Ordering materials

After your room is measured and the permit issued, your order is entered at your local office and sent to our manufacturing facility in Macedonia, Ohio. You will be notified when the materials for your sunroom have been ordered.

## The manufacturing process

Once your order is sent to our factory in Macedonia, Ohio, our master fabricators begin manufacturing your sunroom, specific to your design requirements.

## Receiving the materials

Upon completion of the manufacturing process, your sunroom is shipped to your local office, where it is staged





for installation. Your local office will notify you to let you know when your sunroom will be installed.

## Installation

Usually 1-2 days in advance of your installation day, our local office will call to confirm your installation date, subject to inclement weather.

Our installers are specialists, factory-trained in sunroom construction and your sunroom is installed to our rigorous standards.

## Blinds and shades installation

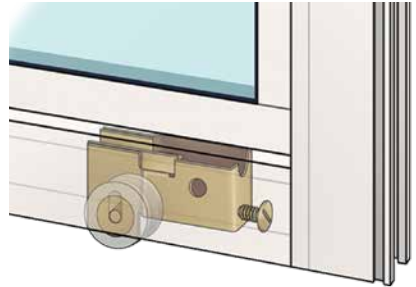
Upon completion of your sunroom, our installers will measure for blinds and shades. If you have purchased our custom blinds and shades, your order will be placed and manufactured. Delivery will take approximately 4 to 5 weeks. Once your local office receives your blinds and shades, you'll be contacted to set up a convenient installation date. Even if you have not purchased blinds and shades, we will have the measurements on file should you wish to purchase them in the future.

## Maintenance

While your new sunroom is nearly maintenance free, here are a few tips to keep it looking and operating like new.

- Don't be afraid to use water on the roof and exterior walls to rinse off any accumulation of dirt or grime. The inside and outside may be cleaned with mild soap and water or any non-abrasive cleaner.

- It is advisable to avoid unnecessary activity on any roof, including your sunroom's. An annual inspection of the roof and gutters is suggested.
- Keep the door and window tracks clean, inside and out. Use a pure silicone spray to keep doors and windows operating smoothly. Do not use an oil-based lubricant. (Oil-based lubricants tend to attract dirt.)
- Weep holes should be kept clear for proper drainage.
- The wheels of the door and window units are adjustable. Should the need arise, there are openings at the bottom of each that give you access to the adjustment screws. A No. 2 Phillips-head screwdriver works well for this adjustment.



## Satisfaction

After your installation is complete, our team will visit you to ensure you are satisfied. Your design consultant will also provide you with information regarding our other products.

Our commitment to your satisfaction with your sunroom does not end here. Your design consultant will continue making sure you are enjoying your sunroom and contact you to see how we can be of service.



## Other home improvement solutions

To complement your sunroom and home, we offer a variety of tailored home improvement solutions.

- Blinds and Shades
- Retractable Awnings
- Sunroom Furniture
- Window and Door Awnings
- Stanek® Vinyl Windows
- Patio Covers
- Patio, Entry and Storm Doors
- Decks and Railing
- SoftWall Finishing Systems®



*For more information, ask your Design Consultant or call*

**800-230-8301**

Visit [patioenclosures.com](http://patioenclosures.com)

## Help us spread the news

We enjoy rewarding our customers for referrals. Send us the names of your friends and neighbors who may be interested in a sunroom, solarium or screen enclosure.

- For each referral that results in a set appointment, we'll reward you with **\$100**
- For each referral that results in a sale we'll reward you with an **additional \$100**



REFER A FRIEND AND  
**GET UP TO \$200\***  
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SUNROOMS • WINDOWS • BASEMENTS • AND MORE

## SUBMIT A REVIEW

Your opinion is important to us

We take great pride in providing top-notch service to our customers. That's why it's important to us to hear how we're doing. Please take a few minutes to let us know about your recent experience with us. Thank you in advance for your time!

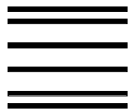


To submit a review, go to: <http://www.patioenclosures.com/submit-a-review.aspx>



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# MORE THAN JUST SUNROOMS

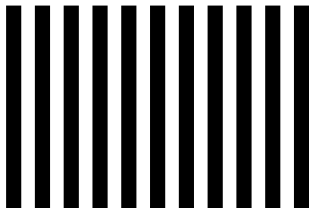


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